

USING EASYCHAIR for the AADPA Conference is very easy if you use this guide step by step



Please note this information was set up originally for a different conference but is EXACTLY the same for this one

[Click on this link](#). The link in the email or on the [AADPA Website](#).



This gets you to a screen like this. First, you have to sign up and create an account. You do that by clicking this option.



This gets you to a screen like this, which is Step 1 of the sign up process. You then:

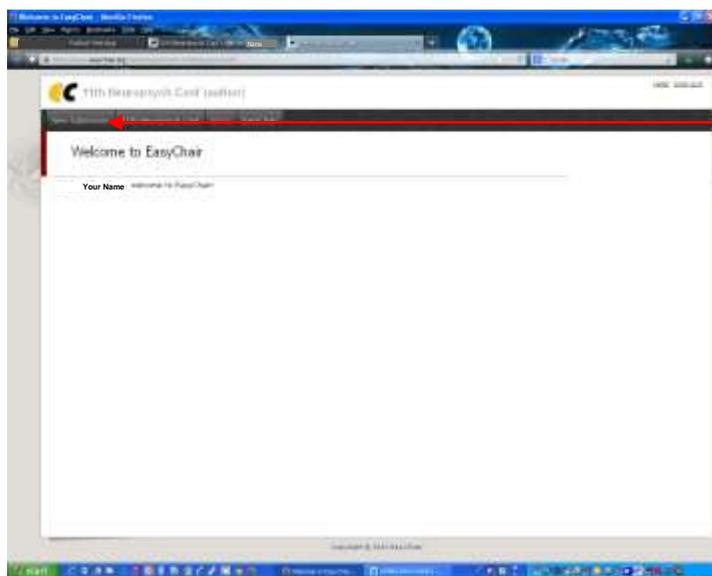
- type in the two words on the top panel . . .
- in the little window at the bottom of the panel . . .
- and then click 'Continue'.



After you sign in, you get a screen like this. To submit an abstract, you click on this link.



You then get this screen. First, you have to agree to the Terms of Service, by clicking on this box. Then you click 'Continue'.



You then get this screen, welcoming you to Easy Chair. You start the submission process by clicking this "New Submission" button. This gets you to the submission screen, which is shown on the next page.

New Submission for 11th Neuropsych Conf

Follow the instructions, click by step, as if you see the "Submit" button at the bottom of the form. The required fields are marked by (*).

More information about submission to 11th Neuropsych Conf can be found on 11thneuropsych.conf.oxfordjournals.org

Authors

For each of the authors please fill out the form below. Some spots on the form are pre-registered below.

- **Email addresses** will only be used for communication with the authors. It will not appear in public web pages of the conference. The email address can be contacted by authors who are not corresponding. These authors will also have an access to the submission page.
- **Web site** can be used on the conference web page, for example, for making the program. It should be a web site of the author, not the web site of the organization.
- **Call authors** marked as a **corresponding author** will receive email messages from the system about the submission. There should be at least one corresponding author.

Author 1 (Click here to add another) (Click here to add an associated)

First name (*)
Last name (*)
Email (*)
Country (*)
Institution (*)
Web site
Corresponding author

Author 2 (Click here to add another) (Click here to add an associated)

First name (*)
Last name (*)
Email (*)
Country (*)
Institution (*)
Web site
Corresponding author

Author 3 (Click here to add another) (Click here to add an associated)

First name (*)
Last name (*)
Email (*)
Country (*)
Institution (*)
Web site
Corresponding author

Author 4 (Click here to add another) (Click here to add an associated)

First name (*)
Last name (*)
Email (*)
Country (*)
Institution (*)
Web site
Corresponding author

Title, Abstract and Other Information

The title and the abstract should be given in a short text. They should not contain HTML messages.

Title (*)
Abstract (*)
Keywords (3)
If your abstract belongs to one of the following groups, tick the corresponding box:
Oral
Poster
Symposium

Keywords

Type a list of keywords (3-6) related to the abstract as they form the key words to search for your submission. You should specify at least three keywords.

Keywords (3)

Upload Paper

The submission should be in one of the following formats:

- Word document (file extension: .doc)
- Word open file document (file extension: .docx)

If you upload data an abstract, then fill the abstract box too, and upload the submission.

Upload Paper (file extension: .doc)

Upload Paper (file extension: .docx)

Ready?

If you fill out the form, press the "Submit" button below the end press the "Submit" button, updating any data below.

Submit

This is actually a composite of the submission page, because it does not all fit into a single screen; you just scroll down as you go.

As you can see, it is all very straight forward. First, you fill in the information about all the authors. Please tick everyone that should be notified about acceptance as well as the person presenting the research.

Then type in (or copy/paste) the title in the Title box and the body of the abstract (**WITHOUT** authors, affiliations or corresponding author) in the abstract box

Tick which presentation you prefer, Symposium, Oral or Poster

Enter 3 keywords

Finally, at the bottom there is an option to upload an abstract. **Please upload the fully formatted abstract.** (see below for an example)

The abstract MUST be uploaded or the submission will NOT be reviewed. Any problems email Margaret at mers@exemail.com.au

Please click on the Browse option and upload the fully formatted abstract then select the SUBMIT button

Format for abstract is below

Format of abstracts for publication in the conference program - For research studies use the following headings in sentence case and bold: Background and aims, Method, Results, Conclusions.

ABSTRACT SUBMISSION STYLE FOR ORAL AND POSTER SUBMISSIONS

Cut and paste the highlighted portion into the box and the full abstract should be uploaded. – Please DO NOT type the words Title, Authors, Affiliations, Abstract

Title: sentence case and bold

Authors: sentence case - surname, first name, superscript for affiliations

Affiliations: sentence case - department, institution, city, country

Abstract: structured abstract with the following headings in sentence case and bold:

Background and aims, Method, Results, Conclusions

Correspondence: Corresponding author and email address

Example:

Do traditional tests of post-traumatic amnesia (PTA) tell us how early emergence from PTA really occurs?

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Background and aims: Emergence from post-traumatic amnesia (PTA) on two commonly used tests (Modified Oxford/Westmead PTA Scales, MOPTAS/WPTAS) is defined as the first of three consecutive days of score 12/12, but there is no empirical evidence for this criterion. Tate et al. (2006) had demonstrated that in severely injured patients (PTA duration ~10 weeks), there was no difference on a brief cognitive battery between the first and third occasion of score 12/12, suggesting that emergence from PTA occurs on the first occasion of score 12/12. The aim of this study was to examine these issues in a less severely injured sample.

Method: PTA was evaluated using the MOPTAS. A sample (n=27) with PTA <5 weeks duration was assessed on three occasions with the same battery used in the previous study, along with the Galveston Orientation and Amnesia Test (GOAT) PTA test. Testing occurred on three occasions: Time 1 (MOPTAS score 7/12), Time 2 (first 12/12), Time 3 (third consecutive 12/12).

Results: PTA duration was M=15.7 days (SD=10.7). Using Bonferroni corrections (p<0.01) there were significant differences between Time 1 and Time 2 on the GOAT but not on any cognitive test. Between Time 2 and Time 3 difference in GOAT scores was not significant, but simple reaction time improved significantly.

Conclusions: In contrast to patients with long PTA duration, patients with shorter PTA duration may have emerged from PTA much sooner than when they first score 12/12 score, and certainly much sooner than deemed by the traditional criterion.

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ABSTRACT SUBMISSION STYLE FOR SYMPOSIUM SUBMISSION

ALL abstracts for a symposium must be uploaded separately so they can be reviewed as standalone oral presentations THEN the Chair of the Symposium should submit the Symposium submission which consists of:

Chair of the symposium

Discussant (if different from the Chair)

Easy Chair Abstract numbers of the talks to be presented in the symposium